

## **LANCASTER'S DIRECTORY OF LABOUR ARBITRATORS QUESTIONNAIRE**

Lancaster's Directory of Arbitrators is a free, comprehensive listing of over 350 qualified arbitrators in Canada, listed alphabetically and by jurisdiction. The Directory includes useful information about each arbitrator, such as qualifications, background, case experience, contact information, availability, and major awards. View a complete listing of all arbitrators, or search by last name or jurisdiction.

To access the directory, please [click here](#).

### **NEW LISTING**

**If you do not yet have a listing in Lancaster's Directory of Arbitrators, please fill out this entire form.**

An asterisk (\*) indicates a mandatory field. Please note: Your inclusion in Lancaster's Directory of Arbitrators is subject to approval.

### **Criteria for Inclusion in Lancaster's Directory of Arbitrators**

To be included in Lancaster's Directory of Arbitrators, an individual must demonstrate active involvement in labour arbitration in Canada as a consensually appointed neutral single arbitrator or chair of boards of arbitration.

The following will normally be accepted as evidence of current activity as a neutral arbitrator:

- Inclusion on a provincial government's list of labour arbitrators, or
- Proof of 3 consensual appointments as a labour arbitrator from different parties in the past year

The selection committee has discretion regarding the weight given to evidence that an individual is currently active as a neutral arbitrator.

Inclusion will be reviewed every 3 years.

### **LISTING UPDATE**

**If you would like to update your current listing in Lancaster's Directory of Arbitrators, please fill in only your name and the fields that have changed.**

### **REMOVAL FROM DIRECTORY**

If you want to be removed from Lancaster's Directory of Arbitrators, please e-mail [arbdirectory@lancasterhouse.com](mailto:arbdirectory@lancasterhouse.com) with your full name and your request to be deleted. You will be notified via e-mail when your request has been processed.

Select one:

I would like to **update** my current Directory listing.  
(Please complete **only the fields you wish to update.**)

I would like to create a **new** Directory listing.  
(Please complete **the entire form** and review the criteria for inclusion, above)

The following questionnaire is a **fillable form that can be completed in PDF format**. Please save and forward your completed form, **in PDF format**, along with any required supporting documentation, to [arbdirectory@lancasterhouse.com](mailto:arbdirectory@lancasterhouse.com).

You will be notified by e-mail when your request has been approved and processed. Please feel free to [contact us](#) if you have any questions.

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**1. NAME (as it is to be listed in the Directory)**

**\*First Name:**

**\*Last Name:**

**Honourific(s):**

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**2. CONTACT INFORMATION (as it is to be listed in the Directory)**

**\*Street Address:**

**\*City:**

**\*Province:**

**\*Postal Code:**

**\*Telephone 1:**

**Telephone 2:**

**Fax:**

**\*E-mail:**

**Website**

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### **3. AVAILABLE ARBITRATION DATES**

**\*Do you make your schedule available on Arbdates?**

**Is your schedule available elsewhere? If so, please provide links:**

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### **4. ARBITRATION PRACTICE**

**\*Are you active as an arbitrator in grievance disputes?**

**\*Please indicate the number of grievance disputes in the past year:**

**\*Are you active as an arbitrator in interest disputes?**

**\*Please indicate the number of interest disputes in the past year:**

**\*In what year did you begin acting as a labour arbitrator?**

**\*In which languages do you conduct arbitration?**

**\*Do you arbitrate in sectors or industries within the:**

**Federal jurisdiction?**

**Provincial jurisdiction?**

**\*Select the province in which you are primarily active as a labour arbitrator.**

**Are you active in any other provinces as an arbitrator?**

**Are you on a provincial government's list/roster of labour arbitrators?**

**If so, which province?**

**\*How many consensual appointments did you receive in the past year (regardless of whether a hearing was conducted, an award was issued, or the case was settled)?**

**Please attach letters of appointment relating to at least 3 cases in the past year.**



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**7. STANDARD FEES FOR CANCELLATION (as of January 1 of the current year)**

**\*What do you charge upon the cancellation of a scheduled arbitration hearing?**

**Please be as detailed as possible and include fee amounts with cut-offs or deadlines (e.g. "\$500 if notification is received more than 10 working days before hearing date; \$1,250 if notification is received less than 1 week before hearing dates; \$250 per scheduled day ...etc.").**

**What do you charge if:**

- Notification is received before a hearing is scheduled?
- Date of cancelled hearing is used for another hearing?
- Any other basis for cancellation fees (e.g. where expedited arbitration is conducted under applicable labour relations legislation, etc.):

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**8. LISTS AND PANELS**

**\*Are you included on any ministerial list, official panel, or collective agreement panel of arbitrators? If so, please specify:**

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**9. RELATED ADJUDICATION EXPERIENCE**

**\*Are you engaged in other employment-related adjudication, past or current (e.g. as a member/vice-chair of any labour, human rights, or other employment-related tribunal, board, etc.)? If so, please provide details:**

TITLE/POSITION	BOARD/TRIBUNAL NAME	START/END DATES (YYYY-YYYY)

related adjudication experience continued:		
TITLE/POSITION	BOARD/TRIBUNAL NAME	START/END DATES (YYYY-YYYY)

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**10. PROFESSIONAL AND LABOUR RELATIONS ASSOCIATIONS**

**\*Are you currently a member or officer of any arbitrators' association(s) or other professional association(s)? If so, please specify:**

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**11. RELATED PUBLICATIONS**

**\*Are you an author or editor of any publication dealing with labour, employment, or human rights law? If so, please specify up to five publications.**

PUBLICATION INFO (title/chapter/journal/issue no./etc.)	YEAR OF PUBLICATION	ROLE (author/editor/etc.)
1.		
2.		
3.		
4.		
5.		

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## 12. COMMENTS

Let us know if you have any comments about this questionnaire.

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Thank you for taking the time to complete this questionnaire.  
Please save and forward your completed form, **in PDF format**, to  
[arbdirectory@lancasterhouse.com](mailto:arbdirectory@lancasterhouse.com).

You will be notified by e-mail when your request has been  
approved and processed. Please feel free to [contact us](#) if you  
have any questions.